



## **LAKE FOREST HIGH SCHOOL DISTRICT 115**

### **DISTRICT GOALS 2010-2011**

Every year the Board of Education establishes District goals and key objectives for the next school year. Some goals will be fully achieved in the next year, while others are longer range. In developing the goals for 2010-2011, the Board reviewed plans and recommendations from each of the Lake Forest High School academic and operational departments, as well as from the Board level committees.

For each of these approved District goals, the administration will generate specific, measurable, and attainable objectives with corresponding activities and timelines that will be brought back to the Board for review and discussion.

In addition, the administration will provide the Board progress updates for each goal during the course of the year, and a final Annual District Goals Assessment Report prior to next year's goal setting.

#### **Goal 1**

Provide a top-quality education that achieves substantive and measurable growth in learning for every student.

#### **Goal 2**

Integrate into the culture, curriculum and activities of Lake Forest High School a broad system of support for students to maximize personal growth, character development, and well-being.

#### **Goal 3**

Ensure the District's finances are well-managed and effectively used to support educational priorities.

#### **Goal 4**

Advance operational excellence through maximum utilization of facilities, and expanding cost-effective sharing and alignment of resources among other partnership school agencies and municipal governments.

## I. EDUCATION GOALS

### GOAL #1:

Provide a top-quality education that achieves substantive and measurable growth in learning for every student.

### GOAL #2:

Integrate into the culture, curriculum and activities of Lake Forest High School a broad system of support for students to maximize personal growth, character development, and well-being.

### Key Objectives

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| <p><b>1. Curriculum Development</b><br/>Implement a unified “Curriculum Development and Review Cycle” that utilizes improved assessment tools and student data.</p>                                  | <p><b>5. Using Data to Improve Classroom/School Decisions</b><br/>Determine how growth in learning can be measured and used to inform instruction across the curriculum.</p>   |
| <p><b>2. Improve Instructional Practices</b><br/>Expand reflective teaching practices and content based learning through improved Teacher Development, Observation, Goal Setting and Evaluation.</p> | <p><b>6. Student Development Program</b><br/>Expand the emotional wellness initiative to include a new Student Leadership Training Program, a new Health and Wellness for Life Curriculum, and expand related training for students, teachers and parents.</p> |
| <p><b>3. Reading &amp; Math Achievement</b><br/>Expand and adjust curriculum to address students in need of improved reading and math proficiency.</p>   | <p><b>7. College Counseling and Post High School Planning</b><br/>Implement and evaluate college counseling and post high school planning for best practice.</p>   |
| <p><b>4. Tri-District Articulation</b><br/>Expand educational articulation between School Districts 65, 67 &amp; 115.</p>  | <p><b>8. Integrated Technology</b><br/>Provide technology sources to all in order to create an enhanced teaching/learning environment.</p>   |

### III. OPERATION GOALS

#### Goal #4:

**Support instructional programs through cost effective management of facilities and resources.**

#### Key Objectives

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**1. Shared Service**

Develop or expand Shared Service initiatives with other school districts or the city to improve services and/or reduce costs.

**2. Employee Portal**

Expand the use of the employee portal to make information more readily available to employees and reduce the amount of staff time spent maintaining and retrieving information.

**3. Monitor Budget Reductions**

Monitor the impact that support service budget reductions have on the quality of support services.

**4. Demographic Study**

Identify the benefits and possibilities of conducting a demographic study with other entities to identify long-term trends that impact district operations.

**5. Capital Improvement Projects**

Complete Capital Improvement Projects to maintain or upgrade facilities, comply with statutes, or address safety concerns.

**6. Expenditure Information Template**

Develop an Expenditure Information Template for major purchases or initiatives to improve decision making and communication.

## Operation Goals and Key Objectives

### Goal # 4 - Support instructional programs through cost effective management of facilities and resources.

#### Key Objectives

##### Objective 1 - Shared Service

- Implement, if approved, a shared service initiative with District 67 regarding the use of West Campus Auditorium space.  
Complete by October 2010
- Evaluate and report to the Operations Committee the effectiveness and financial impact (as compared to the original estimates) of the recently implemented shared service grounds maintenance initiative with District 67.  
Complete by March 2011
- Report to the Operations Committee the results of an analysis to implement a shared service telephone system initiative with District 67.  
Complete by April 2011
- Report to the Operations Committee the results of an analysis to implement a shared service telephone system initiative with the City of Lake Forest.  
Complete by May 2011
- Report to the Operations Committee on potential Shared Service technology opportunities with the City of Lake Forest.  
Complete by May 2011

##### Objective 2 - Shared Service

- Initiate the use of the self-service module of the employee portal to allow employees the ability to:
  - Maintain their demographic and emergency contact information
  - Utilize the paycheck modeling calculator to assess the impact of changes to their benefits or deductionsComplete by January 2011
- Increase by 25% the usage of the employee portal by:
  - Eliminating the paper Direct Deposit Advices currently distributed to employees with Direct Deposit and making them available electronically on the portal

- Developing and implementing a communications plan to heighten awareness of the portal and promote the benefits of utilization
  - Producing a training video that an employee can reference in establishing a portal account

Complete by January 2011
- Report the utilization results to the Operations Committee.  
Complete by June 2011
- Report to the Operations Committee the results of an analysis to implement a shared service telephone system initiative with the City of Lake Forest.  
Complete by May 2011
- Report to the Operations Committee on potential Shared Service technology opportunities with the City of Lake Forest.  
Complete by May 2011

### **Objective 3 - Monitor Budget Reductions**

- Report to the Operations Committee as needed any challenges encountered in maintaining effective support services in areas impacted by budget reductions (security, library, principal's office).
- Survey the departments of the effectiveness of the reduced services and report to the Operations Committee.  
Complete by June 2011

### **Objective 4 - Demographic Study**

- Establish an Ad Hoc group of other entities that may have an interest in pursuing a demographic study in the near future.  
Complete by September 2010
- Identify desired objectives of conducting a demographic study in the current economic environment.  
Complete by December 2010
- Review proposals from demographers relative to scope and cost.  
Complete by March 2011
- Identify what other entities would participate in a shared demographic study.  
Complete by April 2011

- Make a recommendation as to whether or not to proceed with a study to the Operations Committee.

Complete by May 2011

### **Objective 5 - Capital Improvement Projects**

- The following projects shall be completed:
  - Refurbish 3 - 1992 Chillers
  - Flameproof the Auditorium Curtains
  - Replace the Ceiling Shell Batten in the Auditorium
  - Initiate Tuckpointing Cycle
  - Update West Campus Irrigation Control PanelComplete by June 30, 2011
- At each Operations Committee meeting provide a report on the status of the above projects, as well as general facility issues that may arise during the course of the year.
- Refurbish the West Campus first floor lecture hall into a small theatre with funds obtained through a lease arrangement with Citadel Theatre and an intergovernmental with District 67 (also referenced in Key Objective 1).  
Complete by June 2011

### **Objective 6 - Expenditure Information Template**

- Survey Operations and Finance Committees to identify key information components to be reported.  
Complete by November 2010
- Present a draft form to the Operations Committee  
Complete by January 2011
  - Present a draft form to the Board of Education
    - Gather feedback on the key information components
    - Gather input on desire for such a form to be implementedComplete by March 2011
- Report back to the Operations Committee  
Complete by April 2011
- Implement use of template.  
Complete by May 2011

District 115 Finance Committee  
2010 – 2011 Objectives

1. *Maintain the Financial Health of LFHS District 115*

*We need to be focused and flexible with smart leadership during these turbulent economic times. The Five-Year Financial Projection needs to be used to reflect changing economic conditions, and to guide the Board of Education in making decisions about current and future allocation of resources. Presently, the factors affecting District revenues and expenses are changing with unprecedented frequency. We will have to focus on our strategic direction and underlying fundamentals that have a significant impact on both revenue and expense opportunities for maintaining the financial health of LFHS.*

2. *Identify, research, and develop parameters regarding potential LFEA negotiation topics.*

*This will include both monetary and non-monetary items.*

3. *Implement a common account structure in both districts*

*This would streamline similar tasks such as accounts payable, payroll, budgeting, accounting, etc. between the two districts.*

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2010 – 2011 Objectives**

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