

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
December 6, 2011**

**CALL TO ORDER AND ROLL CALL**

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, December 6, 2011 and called to order at 7:00 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Dick Block, Secretary  
Nicki Snoblin, Member  
John Scribner, Member  
Todd Burgener, Member  
Monty Edson, Member  
Jim Carey, Vice President  
Sharon Golan, President

Administration Present:

Dr. Harry Griffith, Superintendent  
Allen Albus, Deputy Superintendent for Finance and Operations  
Dr. Julie Cooley, Assistant Superintendent of Student Services  
Cornelius DuBose, IT Director  
Jay Hoffmann, Principal  
Jennifer Knight, Director of Personnel and Instruction

**PRESIDENT'S REPORT**

Mrs. Golan called the meeting to order at 7:00 p.m. She welcomed Choral Director, Tim Haskett and the LFHS Madrigal Singers who performed two songs.

Mrs. Golan announced that the Board is making good progress on the Superintendent Search. The applicant pool was quite large and the District 115 and 67 Boards will be meeting this week to interview candidates. A decision will be made in February. She also announced that the Board is still waiting to hear from the teachers union regarding ratification of the contract that was negotiated. Once the union has responded, the Board will vote on the contract.

**SUPERINTENDENT'S REPORT**

Dr. Griffith encouraged the Board to attend the ED Red dinner on February 6 to hear the keynote speaker who will discuss new and approved teacher evaluation systems. He wished the Board and the high school community happy holidays.

Mr. Hoffmann thanked Mr. Haskett and the Madrigal Singers for their performance.

## **PUBLIC PARTICIPATION**

There was no public participation.

## **REPORTS AND DISCUSSIONS**

Dr. Griffith asked Dr. Julie Cooley and Thor Benson to present the Annual Assessment Report, Mr. Benson reported that the class of 2011 earned an all time high composite ACT score with a mean score of 26.8, putting LFHS in 3<sup>rd</sup> place statewide compared to other open enrollment public high schools. English (27.3), Math (26.9), Reading (26.7) and Science (25.9) were the highest scores on these tests in school history. Although fewer students are taking SATs, Critical Reading at 627, Math at 639 and Writing at 629 are consistent with strong scores on ACT and AP. During the 2010-2011 school year, 791 students taking AP exams scored a 3, 4 or 5. The Class of 2014 took the PLAN exam in October and achieved the highest composite score of any cohort of LFHS students. The Class of 2012 took the PSAE exam in April with 80.2 % of students exceeding standards in Reading, 83.6% met or exceeded standards in Math, 82.5% met or exceeded standards in Science and 87.3% met or exceeded standards in Writing. This year, the writing component to the test will not be given. Dr. Cooley reported that Dr. Griffith directed her to ask ACT if we could purchase the writing component but the request was denied. Due to the higher state benchmark of 85%, LFHS did not meet the requirements of Adequate Yearly Progress (AYP). Only 3 open enrollment high schools in the state of Illinois met the AYP benchmark in 2011. The lack luster performance on Day 2 Work Keys portion of the test continues to be problematic, as students concentrate more on the Day 1 ACT portion of the test since that is the test that is important to colleges. It is anticipated that the PSAE test will change significantly in 2014. The full assessment report will be on the website at lfhs.com.

## **BOARD COMMITTEES**

### **Education Committee**

Mrs. Snoblin reported that the committee has not met since the last Board Meeting. The next scheduled meeting will be in January. No date has been set

### **Operations Committee**

Mr. Block reported that the committee has not met since the last Board meeting, as the November 22<sup>nd</sup> meeting had to be canceled due to scheduling conflicts. The next meeting is scheduled for December 13<sup>th</sup> in the Wedge Café at 8:00 am. Mr. Block invited other Board Members and the public to attend. The Agenda will include a discussion of the impacts of the proposed Booster Club Diamond Anniversary Campaign, progress on goals and objectives for the coming year and the 5-year capital plan.

### **Finance Committee**

Mr. Carey announced that the committee has not met since the last Board meeting.

## **LIAISON REPORTS**

There were no Liaison Reports.

**ACTION ITEMS**

Adoption of the 2011 Tax Levy

Mr. Albus reported that the 2011 Levy amount is \$32,200,000.

**MOTION:** Mr. Carey moved and Mr. Scribner seconded that the Board approve the Adoption of the 2011 Tax Levy as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:   Burgener, Block, Carey, Edson, Scribner, Snoblin, Golan  
                          Nay:   None

Motion Carried

Approval of Employee Disciplinary Notice

**MOTION:** Mrs. Snoblin moved and Mr. Burgener seconded that the Board approve the employee disciplinary notice as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:   Burgener, Block, Scribner, Snoblin, Carey, Edson, Golan  
                          Nay:   None

Motion Carried

Approval of the Human Resources Report

**MOTION:** Mr. Carey moved and Mr. Block seconded that the Board approve the Human Resources Report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:   Block, Snoblin, Burgener, Carey, Scribner, Edson, Golan  
                          Nay:   None

Motion Carried

Approval of Consent Agenda

Mrs. Golan reported that the Consent Agenda includes:

Approval of Financial Reports and Schedule of Checks Written

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll  
From November 3, 2011 to November 30, 2011:

Education Fund	\$ 287,386.84
Building and Maintenance Fund	184,292.71
Debt Service Fund	
Transportation Fund	52,026.11
Capital Projects Fund/ General	--
Procurement Card Expenses	97,558.69
Direct Deposit Payroll & Taxes	<u>2,210,070.43</u>

Total Expenditures

\$ 2,831,334.78

Approval of Minutes: Including minutes of a Regular Meeting on November 8, 2011, and an Executive Session on November 8, 2011, Minutes of a Special Meeting Executive Session on November 28, 2011

Destruction of audio recordings: January 12, 2010

Any item may be removed from the consent agenda at the request of a Board Member.

**MOTION:** Mr. Block moved and Mr. Scribner seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

**ROLL CALL:** Aye: Edson, Burgener, Carey, Scribner, Block, Snoblin, Golan  
Nay: None

Motion Carried

**FOIA REQUESTS:**

Nancy Thorner 331 E. Bloggett Avenue, Lake Bluff  
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**EXECUTIVE SESSION:**

An Executive Session was held prior to tonight's meeting.

**FUTURE AGENDA ITEMS:**

None

**ANNOUNCEMENTS:**

December 7 Late Start Day  
Dec. 19-Jan 2 Winter Break  
Jan 3, 2012 School resumes

**NEXT MEETING DATE:**

Tuesday, January 10, 2012 Board of Education Meeting  
7:00 pm – West Campus  
Board Room

**ADJOURNMENT:**

**MOTION:** Mr. Carey moved and Mr. Burgener seconded that the meeting be adjourned.  
On voice vote, the motion carried

Mrs. Golan declared the meeting adjourned at 8:20 p.m.