

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
February 12, 2007**

**CALL TO ORDER AND ROLL CALL**

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Monday, February 12, 2007 and called to order at 7:03 p.m. in Council Chambers at City Hall.

On Roll Call the following Members were found to be present:

Marilyn Harlow, Member	Jim Carey, Member
Sharon Golan, Member	Dick Block, Member
Janet Nelson, President	

Absent: Mary Ritter, Secretary  
Tome Neri, Vice President

**Administration**

Present: Dr. Harry Griffith, Superintendent  
Jay Hoffmann, Principal  
Allen Albus, Deputy Superintendent for Finance and Operations  
Jennifer Hermes, Assistant Superintendent of Business Services  
Gary Pickens, Director of Technology  
Brenda Perkins, Instructional Director of English  
Diane Clark, Department Chair, English  
Dr. Merry Quinn, Director of Student Services

**PRESIDENT'S REPORT**

Mrs. Nelson welcomed the audience and announced upcoming meetings. Tuesday, February 13<sup>th</sup> there will be a Special Board of Education meeting at 8:00 a.m. in the Baggett Room at District 67. The purpose of the meeting is to review and take action on a construction bid package. The next construction bid package meeting will be on February 26<sup>th</sup>. On March first the Board will be holding a workshop together with district Administration to discuss 2007-2008 district goals.

**SUPERINTENDENT'S REPORT**

Dr. Griffith introduced Principal Jay Hoffmann who reported that registration for the class of 2011 went well. He announced that administration is busy working on graduation and looking forward to Talent Show next month. Mr. Hoffmann introduced Student Council President, Sarah Quon, who reported on current student activities. She announced the Valentine's Day dance was a success and proceeds will benefit the Johnson family. Student Council and the APT are partnering to sponsor a very exciting Earth Week program. Earth Week will be celebrated from April 16<sup>th</sup> through the 20<sup>th</sup> and

Sarah gave a brief overview of the many activities. Dr. Griffith told Sarah and the audience that the architect has incorporated many “sustainable” elements in the construction project.

## **PUBLIC PARTICIPATION**

There was no Public Participation

Mrs. Golan moved and Mr. Carey seconded that the Board of Education change the order of the agenda to allow Faculty Reports to be presented before Board Committee Reports.  
On voice-vote the motion carried.

## **REPORTS/DISCUSSION**

### Youth Survey

Dr. Griffith introduced Social Worker, Jennifer Jacobs, who reported on the 2006 Illinois Youth Survey. 10<sup>th</sup> and 12<sup>th</sup> grade students from a total of 132 schools in the Chicago Metropolitan Region including Lake Forest High School were surveyed on drug, alcohol, and tobacco abuse. Ms. Jacobs presented the results of the survey and announced the formation of a task force which will focus on underage drinking. Board member Dick Block reported that the community wide task force has met and State Senator Susan Garrett and LEAD representative Stacy Vermynen addressed the group. Dr. Griffith stated that Lake Forest High School will partner with parents to tackle this issue.

### English Department Report

Instructional Director, Brenda Perkins presented an overview of the English Department. She reported that 1771 students are enrolled in 97 sections of English taught by 29 teachers with an average of 15.9 years teaching experience. In-coming Department Chair, Diane Clark, gave a brief update on a Foundation grant geared to teach students as readers. There is a small group of students that do not qualify for Special Education that could benefit from extra help. Dr. Griffith reported that there is a major initiative underway at District 67 to assist these same students. The high school will work in tandem with District 67 with a new testing method.

## **BOARD COMMITTEE REPORTS**

### Board Education Committee

Dick Block reported that the committee met on February 2<sup>nd</sup> and spoke with Jennifer Jacobs about the Youth Survey. He announced there will be a report and recommendation from the sub-committee looking at best practice for transportation curriculum by the end of the 2006-07 school year. The committee discussed the current department Instructional Director structure.

### Board Operations Committee

Marilyn Harlow reported that the committee met on January 29<sup>th</sup> and February 6<sup>th</sup>. Their focus was on design schematics for the West Campus administrative offices. They have reviewed and endorsed the schematic drawings.

Board Finance Committee

Jim Carey reported that the committee met on February 7<sup>th</sup> and reviewed investments and the district investment policy. A company called P.M.A. helps the district manage investments and they provide detailed monthly reports to track the investments. The reviewed and endorsed technology planning and the performance contract for infrastructure at West Campus. The next meeting will be March 9<sup>th</sup> at 7:30 a.m.

Joint Shared Service Committee

Sharon Golan reported that the committee will meet on February 20<sup>th</sup> at 4:00 p.m.

Policy Committee

Janet Nelson reported the Committee will meet February 22<sup>nd</sup> at 10:00 a.m.

**ACTION ITEMS**

Approval of Powerschool Premiere 5.0 Student Information System

Dr. Griffith reported that District 65 took action to approve the student information system and District 67 will consider it soon. Gary Pickens and Cornelius DuBose reported on this last month.

**MOTION:** Mrs. Golan moved and Mrs. Harlow seconded that the Board of Education approve Powerschool Premiere 5.0 Information System at a cost of \$72,300.00 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:                   Aye:     Block, Harlow, Carey, Golan, Nelson  
                                      Nay:     None  
                                      Absent: Neri, Ritter

Motion Carried

Approval of Information Technology Planning and Management Consultant

Dr. Griffith reported that extensive technology infrastructure will be needed in the new construction zones as well as the existing infrastructure. Technology-related issues were budgeted in the referendum.

**MOTION:** Mr. Carey moved and Mrs. Golan seconded that the Board of Education approve the Information Technology Planning and Management Consultant Contract in the amount of \$39,175.00 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:                   Aye:     Harlow, Carey, Golan, Block, Nelson  
                                  Nay:     None  
                                  Absent: Neri, Ritter

Motion Carried

Approval of Personnel Report

Dr. Morgan gave a brief overview of the Personnel Report. He was pleased to announce that former Guidance Counselor, Denise Brown, is returning.

**MOTION:**           Mrs. Harlow moved and Mr. Block seconded that the Board of Education approved the Personnel Report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:                   Aye:     Block, Harlow, Carey, Golan, Nelson  
                                  Nay:     None  
                                  Absent: Neri, Ritter

Consent Agenda

Mrs. Nelson reported that the Consent Agenda includes:

Minutes of the January 22, 2007.

Destruction of audio recording of the Executive Sessions from July 19, 2005.

Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll for January 18, 2007 to February 7, 2007 as follows:

Education Fund	\$ 376,525.37
Building and Maintenance Fund	88,315.42
Transportation Fund	59,818.22
Site and Construction Fund	324,405.27
Direct Deposit Payroll & Taxes	<u>1,343,023.59</u>
Total Expenditures	\$ 2,192,087.87

The Treasurer's Report, Revenue/Expense Reports dated February 9, 2007 as presented.

The Financial Report for the period ending February 9, 2007.

**MOTION:** Mr. Carey and Mr. Block seconded that the Board of Education approve the Consent agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:                   Aye:     Block, Harlow, Carey, Golan, Nelson  
                                  Nay:     None  
                                  Absent: Neri, Ritter

Motion Carried

**NEXT MEETING DATE:**

Mrs. Nelson Announced that the next Regular Business Meeting will be held on Monday, March 12<sup>th</sup>, 2007 in Council Chambers at City Hall.

**ADJOURNMENT**

**MOTION:** Mrs. Harlow moved seconded by Mrs. Golan that the Board of Education of Education adjourn the Regular Meeting of the Board of Education at 8:40 p.m.

On voice vote, the motion carried.

Meeting adjourned at 8:40 p.m.