

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
September 12, 2011**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Monday, September 12, 2011 and called to order at 7:00 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Dick Block, Secretary
Nicki Snoblin, Member
John Scribner, Member
Jim Carey, Vice President
Todd Burgener, Member
Monty Edson, Member
Sharon Golan, President

Administration Present:

Dr. Harry Griffith, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Dr. Julie Cooley, Assistant Superintendent of Student Services
Cornelius DuBose, IT Director
Jay Hoffmann, Principal

PRESIDENT'S REPORT

Mrs. Golan called the meeting to order at 7:00 p.m. She announced that the new publication, ABCs of School Boards, developed by Mrs. Golan, Mrs. Wold, president of the District 67 Board of Education, and Anne Whipple is now available on the website. She reported that the Superintendent Search is still underway. Negotiations with the teacher's union continue. The Board is still looking for a community member to join the Operations Committee. The deadline to apply is September 19th and applications are on the website. Mrs. Golan urged community members with questions about the District to contact Dr. Griffith, Jay Hoffmann, Anne Whipple or the Board of Education.

SUPERINTENDENT'S REPORT

Dr. Griffith asked Mr. Hoffmann to update the Board on activities at the high school. Mr. Hoffmann introduced Student Council President, Abby Sirius. Abby reported that Spirit Week will run from September 19-24 and will culminate in a Pep Rally on Thursday, the Homecoming Game on Friday and the Homecoming Dance on Saturday.

Dr. Griffith reported that the September 1st enrollment is 1730, down 34 students from last year's enrollment of 1764. A more comprehensive enrollment report is scheduled for the October Board meeting.

Dr. Griffith stated that the annual Composite ACT scores continue to rise with 2010 scores at an all-time high of 26.8. This is the 6th consecutive year of all-time high ACT scores at LFHS.

There are 324 students presently enrolled in K-12 Mandarin classrooms. Dr. Griffith said that 40 kindergarten students and 29 first graders are enrolled in a Mandarin emersion program this year. 194 third graders will experience a six-week emersion in Mandarin. At the high school, 61 students are enrolled in Mandarin this year.

Dr. Julie Cooley announced that Lake Forest High School students will join students from Lake Forest Academy and Woodlands in a day-long Student Summit to share their thoughts on the benefits and challenges of growing up in this community. Students will report their findings at a community forum attended by community leaders that evening. The event is sponsored by the Women's Health Advisory Council and Northwestern Lake Forest Hospital.

PUBLIC PARTICIPATION

There was no public participation.

BOARD COMMITTEE REPORTS

Education Committee

Mrs. Snoblin reported that the committee met on September 6th. They discussed the reorganization of the administration necessitated by the departure of two (2) administrators, enrollment and class size. They also discussed two new laws pertaining to teacher evaluation and the schedule of Board reports. Jim Thiel provided an update on the Student Services Department. The Committee received a status report on NSSSED and discussed 2020 Vision, a tri-district initiative that examines what students will need in the future to be successful such as e-textbooks, course materials and distance learning. They also discussed the District Dashboard. Mrs. Snoblin reported that Mr. Edson is the committees, new Board Member representative. The next meeting will be held on Monday, October 3rd from 1:30 – 3:30.

Operations Committee

Mr. Block reported on the success of the new images of excellence murals on the back of the West Campus gymnasiums. The project is sponsored by the Booster Club and supported by the Lake Forester and Pioneer Press. Dr. Griffith thanked the sponsors and the Booster Club for supporting the programs at the high school. The formal kick off of the fundraising portion of the \$2.5 million rehab of East Campus track and stands is underway. Mr. Block noted that the proposed revised charter of the Operations Committee to formally incorporate security issues, information technology and communication issues into the committee charter will be discussed at the October meeting.

Finance Committee

Mr. Carey announced that the budget hearing will be held tomorrow night at 7:00 pm and encouraged the public to attend. He asked Mr. Albus to provide a preview of the budget hearing report. Mr. Albus reported that we are still anticipating a lag in revenue from the state and noted that interest earnings remain low. He said that as a result of staff reductions, budget line reductions and renegotiations of vendor contracts, the tentative budget that will be presented tomorrow is balanced. He noted that no inquiries regarding the budget, which has been on display for 30 days, have been received.

Mr. Carey announced that the next scheduled meeting is in November but an earlier meeting might occur.

REPORTS AND DISCUSSIONS

Student Development and Emotional Wellness Report

Jennifer Knight and John Maher gave the Board an overview of the Emotional Wellness Initiative that grew from the Board's Goal to integrate a broad system of support to maximize personal growth, character development, and well being into the culture and curriculum of Lake Forest High School. The 3-year introduction process began in the 2006-07 school year with the Administration, followed by staff involvement and then student involvement. All stakeholders worked on defining core principals of acceptance, empathy, integrity and responsibility/accountability which have been infused into the curriculum. They showed the student-produced short film "We Are" and the student-crafted mission statement. Students and staff will once again participate in the Spring Emotional Wellness Walk led by Dr. Griffith.

LIAISON REPORTS

There were no Liaison Reports.

ACTION ITEMS

Approval of Omni Youth Services Contract

This annual contract is for services to Special Education Students.

MOTION: Mr. Block moved and Mrs. Snoblin seconded that the Board approve the Omni Youth Services Contract as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Burgener, Block, Edson, Scribner, Snoblin, Golan
 Nay: None

Motion Carried

Approval of Michigan State University Service Contract

This contract is for the services of the Mandarin teacher.

MOTION: Mr. Scribner moved and Mr. Scribner seconded that the Board of Education approve the contract with Michigan State University as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Edson, Burgener, Scribner, Block, Snoblin, Golan
 Nay: None

Motion Carried

Approval of the Ed-Tech Solutions Service Contract

This contract is for Technology consultant services at the high school at the same rate as last year.

MOTION: Mr. Carey moved and Mr. Burgener seconded that the Board approve the contract with Ed Tech Solutions as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Edson, Carey, Scribner, Burgener, Block, Snoblin, Golan
 Nay: None

Motion Carried

Approval of Whipple Consulting Service Contract

This contract is for Communications consultant services at the same rate as last year.

MOTION: Mrs. Snoblin moved and Mr. Carey seconded that the Board approve the contract with Whipple consulting Services as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Burgener, Scribner, Block, Snoblin, Edson, Carey, Golan
 Nay: None

Motion Carried

Approval of Kathleen O’Hara Consulting Service Contract

This contract is for consulting services in connection with the District’s student volunteer services and community programs.

MOTION: Mr. Carey moved and Mr. Scribner seconded that the Board approve the contract for with Kathleen O’Hara Consulting Service Contract.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Snoblin, Carey, Edson, Scribner, Block, Burgener, Golan
 Nay: None

Motion Carried

Approval of the Human Resources Report

MOTION: Mr. Burgener moved and Mrs. Snoblin seconded that the Board approve the Human Resources Report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Snoblin, Burgener, Scribner, Carey, Edson, Golan
 Nay: None

Motion Carried

Approval of Consent Agenda

Mrs. Golan reported that the Consent Agenda includes:
Approval of Financial Reports and Schedule of Checks Written
Approval of Financial Reports:
Financial Reports: The List of Checks Written and Direct Deposit Payroll for
From July 1, 2011 to August 10, 2011:

Education Fund	\$ 1,131,017.95
Building and Maintenance Fund	459,078.64
Debt Service Fund	--
Transportation Fund	34,706.73
Capital Projects Fund/ General	1,274.88
Procurement Card Expenses	84,510.35
Direct Deposit Payroll & Taxes	<u>887,722.96</u>
Total Expenditures	\$ 2,588,311.51

Approval of Minutes: Including minutes of a Regular Meeting on July 12, 2011 and an Executive Session on July 12, 2011.

Destruction of audio recordings: August 4, 2009, October 13, 2009

MOTION: Mr. Carey moved and Mr. Block seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Edson, Burgener, Scribner, Block, Snoblin, Golan
Nay: None

Motion Carried

FOIA REQUESTS:

Nancy Thorner, 331 E. Blodgett Avenue, Lake Bluff, IL 60044
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Nancy Thorner, 331 E. Blodgett Avenue, Lake Bluff, IL 60044
Nancy Thorner, 331 E. Blodgett Avenue, Lake Bluff, IL 60044
Howard Handler, North Shore-Barrington Assoc. Realtors, nsbar.org
Sue Ter Maat, Chicago Tribune, sutermaat@tribune.com

EXECUTIVE SESSION:

There was no Executive Session.

FUTURE AGENDA ITEMS:

None

ANNOUNCEMENTS:

September 11 LFHS Open House 7:00 – 9:00 pm
September 14 Late Start Day
September 16 Freshman Parent Coffee 9:30 – 11:00 am

9/12/11

September 28 Late Start Day
October 10 Columbus Day – No School

NEXT MEETING DATE: Tuesday, October 11, 2011 Board of Education Meeting
7:00 pm – West Campus
Board Room

ADJOURNMENT:

MOTION: Mr. Carey moved and Mr. Block seconded that the meeting be adjourned.
On voice vote, the motion carried

Mrs. Golan declared the meeting adjourned at 8:32 p.m.