

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
June 14, 2011**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, June 14, 2011 and called to order at 7:00 p.m. at West Campus in the Boardroom

On Roll Call the following Members were found to be present:

Dick Block, Secretary
Nicki Snoblin, Member
Jim Carey, Vice President
Todd Burgener, Member
Sharon Golan, President

Absent: John Scribner, Member
Monty Edson, Member

Administration Present:

Dr. Harry Griffith, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Dr. Julie Cooley, Assistant Superintendent of Student Services
Dr. Michael Cyrus, Assistant Superintendent of Human Resources
Cornelius DuBose, IT Director
Jay Hoffmann, Principal

PRESIDENT'S REPORT

Mrs. Golan called the meeting to order at 7:00 p.m. and congratulated the Class of 2011. The Board will hold a workshop next month to discuss the Superintendent's evaluation and the Board's self-evaluation.

SUPERINTENDENT'S REPORT

Dr. Griffith asked Jay Hoffmann to report on high school activities. Mr. Hoffmann congratulated Tim Haskett who received the Distinguished Educator Award. He thanked the students and staff for a successful graduation.

PUBLIC PARTICIPATION

Mrs. Falcone, 930 Lake Road, Lake Forest expressed her concerns for higher taxes and the cost of the Chinese Immersion Program for the K-1 grades at the high school. She questioned the class sizes in the Mandarin Program and the qualifications of Mandarin teachers.

Mrs. Golan asked for a copy of Mrs. Falcon's questions to insure they are all addressed. Dr. Griffith said generally speaking, the tax rate in Lake Forest is the lowest in the State of Illinois. He noted that in Highland Park, 71% of the tax bill goes to schools, while in Lake Forest only 50% of taxes go to schools. Dr. Griffith reported that the guest teachers in the Mandarin program are less expensive than a regular teacher and that although these teachers pay the bulk of their housing, they do receive a small housing stipend from the District. Dr. Griffith said that he will provide a written reply to Mrs. Falcon's additional questions.

Basil Falcone, 930 Lake Road, LF expressed his concerns about transparency and accountability. He asked if the Board would provide financial statements to independent auditors for their review.

Mr. Carey reported that the District already conducts a yearly audit. He suggested that a dialogue to address questions about the audit be held with Mr. Falcone to address his concerns and answer his questions. He also invited Mr. Falcone to attend a Board Finance Committee Meeting to obtain additional information. Mrs. Golan invited Mr. Falcone to view the Budget, which will be available for public viewing as part of the annual Budget approval process. The Budget will be available for public viewing in July.

BOARD COMMITTEE REPORTS

Education Committee

Mrs. Snoblin reported that the committee did not meet but will meet in late August or early September. She also announced that the two community members who currently serve on the committee have agreed to remain on the committee for one more year.

Operations Committee

Mr. Block reported that the committee met on June 1st to discuss the existing pilot community partnership at West Campus that currently involves 3 community partners. The pilot was approved for a period of 3 years for a maximum of 5 partners. The committee continues to work with the Booster Club and has discussed the addition of 2 more partners. A preliminary list of potential partners has been developed which includes Allstate, Brunswick, Chiefs, Forest and Bluff Magazine, Harris Bank, Lake Forest Bank and Trust, Lake Forest/Lake Bluff Patch and Solo Cup Company. The Mural Project, which could provide an additional \$25,000 in revenue, can be folded into the existing pilot program framework, was also discussed. Mr. Block noted that the committee will interface with other parent support organizations to try to identify additional alternative revenue sources. Perkins and Will has done a preliminary cost estimate of the proposed Booster East Campus outdoor facility that indicates the cost estimate of \$2.5 Million is reasonably accurate. The committee reviewed renewal of the Honeywell Instant Alert program and heard an update on the District Dashboard objectives. There is an opening on the committee for a community member. Information is available on the website. The next meeting has not been scheduled.

Finance Committee

Mr. Carey reported that the committee met on May 26th to review the renegotiation of the Olson Transportation contract and the Honeywell Instant Alert contract. Both contracts reflect a reduction in fees as part of the Board's aggressive efforts to reduce cost of administering services to the students and school. The committee received an update on the

voluntary separation program which includes 10 employees and will reflect savings this year and in future years. Mr. Albus reported that the State owes the District \$400,000 to \$500,000 in back payments and that receipt and magnitude of the actual amounts paid will not be known until July 1st. The next meeting will be scheduled at the end of June.

In answer to Mrs. Falcone's question earlier in the meeting, Dr. Griffith reported that 72 high school students are enrolled in the Mandarin program for next year. He noted he will respond to Mrs. Falcone's other questions in writing.

REPORTS AND DISCUSSIONS

Community Partnership Program

Dr. Griffith thanked the parent community and Booster Club for their work on the Community Partnership Program which has raised \$45,500 for student programs. It is projected that the program will raise \$135,000 over a three-year period. The Booster Club has developed a second initiative consisting of panels that will celebrate student achievements in athletics, music and scholarships as well as raise additional funds.

LIAISON REPORTS

There were no Liaison Reports.

ACTION ITEMS

Approval of Olson Transportation Contract

Mrs. Golan asked for a motion to table the Olson Transportation Contract until the July meeting pending discussion with the Operations Committee.

MOTION: Mr. Burgener moved and Mrs. Snoblin seconded that the Board table the Olson Transportation Contract until the July meeting.

On voice vote, the motion carried

Approval of CLIC Liability Policy Renewal

Mr. Albus reported that this renewal reflects a savings of 2.577%

MOTION: Mr. Carey moved and Mr. Block seconded that the Board of Education approve the Collective Liability Insurance Cooperative (CLIC) Liability Policy Renewal as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Burgener, Block, Snoblin, Golan
 Nay: None

Motion Carried

Approval of CLIC Worker's Compensation Renewal

Mr. Albus reported that this renewal reflects a savings of 15.4306%

MOTION: Mrs. Snoblin moved and Mr. Burgener seconded that the Board approve the Collective Liability Insurance Cooperative (CLIC) Worker's Compensation Renewal as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Carey, Burgener, Snoblin, Golan
 Nay: None

Motion Carried

Approval of Honeywell Instant Alert Contract Renewal

Dr. Griffith noted that this renegotiated renewal reflects a 29% reduction in fees.

MOTION: Mr. Burgener moved and Mrs. Snoblin seconded that the Board approve the Honeywell Instant Alert Renewal as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Block, Burgener, Snoblin, Golan
 Nay: None

Motion Carried

Adoption of Transfer of Interest Earnings

MOTION: Mr. Burgener moved and Mrs. Snoblin seconded that the Board adopt the Resolution to Transfer Interest Earnings from the Debt Service Fund to the Education Fund as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Block, Burgener, Snoblin, Golan
 Nay: None

Motion Carried

Adoption of Resolution for the 2010-2011 Budget Transfer Adjustments

MOTION: Mr. Block moved and Mr. Burgener seconded that the Board adopt the Resolution for the 2011-2011 Budget Transfer Adjustments as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Burgener, Carey, Block, Snoblin, Golan
 Nay: None

Motion Carried

Approval of the Human Resources Report

MOTION: Mr. Block moved and Mr. Burgener seconded that the Board approve the Human Resources Report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Snoblin, Burgener, Block, Carey, Golan
 Nay: None

Motion Carried

Approval of Consent Agenda

Mrs. Golan reported that the Consent Agenda includes:

Approval of Financial Reports and Schedule of Checks Written

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll for
From May 5, 2011 to June 8, 2011:

Education Fund	\$	847,006.17
Building and Maintenance Fund		254,836.12
Debt Service Fund		475.00
Transportation Fund		88,689.83
Capital Projects Fund/ General		--
Procurement Card Expenses		48,707.02
Direct Deposit Payroll & Taxes		<u>2,472,451.37</u>
Total Expenditures	\$	3,739,165.51

Approval of Minutes: Including minutes of a Regular Meeting on May 10, 2011 and an Executive Session on May 10, 2011.

Approval of Designation of Depositories

Adoption of Annual Prevailing Wage

Approval of Amendment to Shared Services Intergovernmental Agreement (West Campus)

Destruction of audio recordings: August 4, 2009

MOTION: Mrs. Snoblin moved and Mr. Burgener seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Burgener, Block, Snoblin, Golan
 Nay: None

Motion Carried

FOIA REQUESTS:

Nancy Thorner, 331 E. Blodgett Avenue, Lake Bluff, IL 60044

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Howard Handler, North Shore-Barrington Assoc. Realtors, nsbar.org
Daniel Bruch Racquet Club of Lake Bluff, 945 N Shore Dr. Lake Bluff, IL 60044

EXECUTIVE SESSION:

Executive Session was held prior to tonight's meeting.

FUTURE AGENDA ITEMS:

None

ANNOUNCEMENTS:

Joint Board Workshop – 4:00 pm June 28
Board of Education Workshop – 4:00 pm July 12

NEXT MEETING DATE:

Tuesday, July 12, 2011

Board of Education Meeting
7:00 pm – West Campus
Board Room

ADJOURNMENT:

MOTION: Mr. Carey moved and Mr. Burgener seconded that the meeting be adjourned.
On voice vote, the motion carried

Mrs. Golan declared the meeting adjourned at 8:15 p.m.