

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
April 14, 2009**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, April 14, 2009 and called to order at 7:03 p.m. at West Campus in the Boardroom

On Roll Call the following Members were found to be present:

Marilyn Harlow, Vice President
Dick Block, Secretary
Nicki Snoblin, Member
John Scribner, Member
Jim Carey, Member
Todd Burgener, Member
Sharon Golan, President

Administration Present:

Dr. Harry Griffith, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Dr. Julie Cooley, Assistant Superintendent of Student Services
Kyle Schumacher, Instructional Director for Music
Michael Cyrus, Assistant Superintendent of Human Resources
Jay Hoffmann, Principal

PRESIDENT'S REPORT

President, Sharon Golan called the meeting to order at 7:03 p.m. She reported that 4 board members, Todd Burgener, Jim Carey, John Scribner and Mrs. Golan were re-elected at last week's election. She thanked the community for their votes and their interest in Lake Forest High School.

SUPERINTENDENT'S REPORT

Dr. Griffith announced that it is Student Recognition Night at the high school. He introduced Dr. Julie Cooley who asked Jen Edgington to report on the One Life: Live Well Program. The high school received a grant from IDOT and Allstate that has been used to fund various activities throughout the year including programs on safe driving, healthy lifestyles, public service announcements, road side signs and graphic design posters stressing the importance on making good decisions.

Dr. Griffith introduced Karen Cunningham, Program Director of LEAD who announced that Hal Urban author of *“Life’s Greatest Lessons”* will be at Deerpath to speak to the community about Positive Words, Powerful Results on April 23rd.

Student Council President, John Neadeau reported on Earth Week Activities. The Student Council election process is starting with elections to occur in May. Mr. Hoffmann announced that the Alumni Wall of Fame Induction will take place this week. Third quarter is over, incoming freshmen are registered and sectioning is completed. PSAE testing is planned for the following week and Hal Urban will speak to the faculty at the end of that week at the Teacher Institute Day. The Musical is coming up on April 30, May 1 and May 2. Congratulations to Boys’ Basketball on winning Regionals, to Coach Phil La Scala, who was named Pioneer Press Coach of the Year and to Matt Vogrich who was named Illinois Gatorade Player of the Year.

Dr. Griffith announced that Marie Ankenman was one of only 46 students nationwide who received the top score of 36 on the National ACT test. He read a letter complimenting students who hosted the annual senior citizen party at the Lake Forest-Lake Bluff Senior Center and reported that West Campus continues to be busy with athletics outside and an art show inside and that preliminary activities on the SEDOL construction project bidding have begun.

Dr. Griffith announced that the District will get approximately \$350,000 over a two-year period to support the Special Education program from the Federal Stimulus Bill. There will be more information at future meetings.

PUBLIC PARTICIPATION

There was no public participation.

BOARD COMMITTEE REPORTS

Education Committee

Mrs. Harlow reported that the committee met on March 13th to review the draft revised Athletic Code of Conduct. The committee endorsed the basic philosophy of the code which will come to the Board for approval. Mr. Hoffman reported on the schedule for next year including some team and interdisciplinary classes that will be piloted and the addition of 6 late start days to allow for teacher planning. The committee also heard a presentation from Dr. Julie Cooley on the Board’s goal of looking at best practices in college counseling. The next meeting will be on May 4th at 1:30.

Operations Committee

Mrs. Snoblin reported that the committee met on March 23rd to discuss the Capital Improvement budget and the facilities use policy. They reviewed the 5-year improvement plan and priorities. The facilities use policy procedures, which have been in force for several months, were discussed and further refined.

Finance Committee

Mr. Carey reported that the Finance Committee met on April 9th to meet with the external auditors to review the Audit Report. The auditors rendered a clean opinion of the district's finances and complimented the finance staff. The committee also reviewed the Intergovernmental Agreement with District 67 to fund the NSSSED construction project and looked at the District's cash flow for the next 5 years. The committee has recommended that the student fees not be raised next year. The committee also met with a rep from William Blair to discuss the financing of \$7.4 million to cover projects already in place, as well as future other items including the financing of the NSSSED project. Finance committee member, Jeff Gannon who has served for the past 6 years, has decided to step aside. The committee thanks him for his service and is now looking for a community member interested in joining the committee. Community member Donna Johnson will remain on the committee.

Joint Shared Services Committee (JSSC)

There was no meeting this month. The next meeting has been scheduled for May 14th at 4:00 p.m.

REPORTS/DISCUSSIONS:

There were no reports/discussion.

LIAISON REPORTS

There were no Liaison Reports.

ACTION ITEMS

This pay request includes payments to subcontractors.

Approval of Pepper Construction Company Final Pay Request #24

MOTION: Mr. Carey moved and Mrs. Snoblin seconded that the Board approve the Pepper Construction Company Final Pay Request #24 as presented.

ROLL CALL: Aye: Block, Scribner, Carey, Burgener, Snoblin, Harlow, Golan
 Nay: None

Motion Carried

Approval of the Intergovernmental Agreement with District 67

MOTION: Mr. Scribner moved and Mrs. Harlow seconded that the Board approve the Intergovernmental Agreement with District 67 for the financing of the NSSSED Building Program as presented.

ROLL CALL: Aye: Burgener, Carey, Snoblin, Block, Harlow, Scribner, Golan
 Nay: None

Motion Carried

Approval of the General Obligation Bond Issuance Parameter Resolution

MOTION: Mr. Carey moved and Mr. Burgener seconded that the Board of Education approve the Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community High School District 115, Lake County, Illinois, and authorizing and providing for the issue of not to exceed \$7,400,000 General Obligation Debt Certificates (Limited Tax), Series 2009, of said School District evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing for the security for and means of payment under the Agreement of the Certificates as presented.

ROLL CALL: Aye: Block, Burgener, Carey, Harlow, Snoblin, Scribner, Golan
Nay: None

Motion Carried

Approval of Textbook Requests 2009-2010

MOTION: Mrs. Harlow moved and Mrs. Snoblin seconded that the Board approve the Textbooks for 2009-2010 as presented.

On voice vote, the motion carried

Approval of 2009-2010 Student Fee Schedule

There will be no increase in student fees for 2009-2010 school year.

MOTION: Mr. Carey moved and Mr. Scribner seconded that the Board of Education approve the 2009-2010 Student Fees as presented.

On voice vote, the motion carried

Acceptance of the 2007-2008 Audit Report

MOTION: Mr. Burgener moved and Mr. Block seconded that the Board of Education accept the 2007-2008 Audit Report as presented.

ROLL CALL: Aye: Harlow, Block, Carey, Burgener, Scribner, Snoblin, Golan
Nay: None

Motion Carried

Acceptance of Lake Forest/Lake Bluff Cooperative Paper Bid

MOTION: Mrs. Harlow moved and Mr. Carey seconded that the Board accept, on behalf of the Lake Forest-Lake Bluff Paper Cooperative, the lowest responsible bid for duplicator paper as submitted by Midland Paper, Option A in the amount of \$941,375.75 as presented. for 2009-2010.

ROLL CALL: Aye: Burgener, Block, Harlow, Snoblin, Scribner, Carey, Golan
Nay: None

Motion Carried

Approval of change of date of May 12, 2009 Regular Meeting.

This action item to align the meeting with the 28 day requirement to canvass the vote and reorganize the Board does not require action by the Board. A Special Meeting to comply with this requirement has been called on April 29th so the date of the May meeting with not be changed.

Approval of Personnel Report

MOTION: Mr. Block moved and Mrs. Harlow seconded that the Board approve the Personnel Report as presented.

ROLL CALL: Aye: Snoblin, Block, Scribner, Carey, Burgener, Harlow, Golan
Nay: None

Motion Carried

Approval of Consent Agenda

Mrs. Golan reported that the Consent Agenda includes:

Approval of Financial Report and Schedule of Checks Written

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll for

Education Fund	\$ 1,123,338.32
Operations and Maintenance Fund	390,490.29
Debt Service Fund/Construction	1,250.00
Transportation Fund	126,882.01
Capital Projects Fund/Construction	927,714.00
Capital Projects Fund/General	23,387.64
Capital Projects Fund/SEDOL	168,001.39
Procurement Card Expenses	38,409.35
Direct Deposit Payroll & Taxes	<u>3,616,655.47</u>
Total Expenditures	\$ 6,416,128.47

Approval of Minutes: Including minutes of a Regular Meeting on March 10, 2009, minutes of an Executive Session, March 10, 2009

Record of Closed Meetings: Destruction of audio recordings: July 18, 2007.

Approval of Renewal of membership in Illinois High School Association.

MOTION: Mr. Carey moved and Mrs. Snoblin seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Snoblin, Carey, Block, Scribner, Burgener, Harlow, Golan
Nay: None

Motion Carried

FOIA REQUEST:

There were no FOIA requests received

EXECUTIVE SESSION:

There was no Executive Session.

FUTURE AGENDA ITEMS:

There were no Future Agenda Items..

ANNOUNCEMENTS:

April 15	Alumni Wall of Fame
April 22/23	PSAE Testing – Juniors
April 24	Teacher Institute Day – No school for students
May 1	APT Grants Deadline
May 12	Board of Education Meeting – 7:00 p.m. LFHS W

NEXT MEETING DATE: May 12, 2009

ADJOURNMENT:

MOTION: Mrs. Harlow moved and Mr. Carey seconded that the meeting be adjourned.

On voice vote, the motion carried

Mrs. Golan declared the meeting adjourned at 9:00 p.m.