

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
March 9, 2010**

**CALL TO ORDER AND ROLL CALL**

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, March 9, 2010 and called to order at 7:00 p.m. at West Campus in the Boardroom

On Roll Call the following Members were found to be present:

Marilyn Harlow, Vice President  
Dick Block, Secretary  
John Scribner, Member  
Nicki Snoblin, Member  
Jim Carey, Member  
Todd Burgener, Member  
Sharon Golan, President

Administration Present:

Dr. Harry Griffith, Superintendent  
Allen Albus, Deputy Superintendent for Finance and Operations  
Jennifer Hermes, Assistant Superintendent of Business Services  
Dr. Julie Cooley, Assistant Superintendent of Student Services  
Michael Cyrus, Assistant Superintendent of Human Resources  
Jay Hoffmann, Principal

**PRESIDENT'S REPORT**

President, Sharon Golan called the meeting to order at 7:00 p.m. She announced that this is the first paperless Board Meeting and that Board members would be using computers shared with District 67.

**SUPERINTENDENT'S REPORT**

Dr. Griffith asked Mr. Hoffmann to report on activities at the high school. Mr. Hoffmann said that Talent Show performances will begin on Wednesday and end on Saturday. He reported that students continue to be busy as we near the end of the third quarter with over 800 athletes signed up to participate in spring sports. LFHS had 25 participants in the recent area Music Honors Competition. Orchestra, Band and Chorus concerts are scheduled for March 21, 23 and 25<sup>th</sup>. He also noted that Chorus members are going to Greece over spring break. Student artwork will be on display at the LISA Show in Vernon Hills at the Great Frame Up. Mr. Hoffmann congratulated Senior Diane Wang for winning the Siemens Award for Advanced Placement in Math and Science in Illinois.

Dr. Griffith reported that April 1<sup>st</sup> is 2010 Census Day. He encouraged all community members to participate, as it does affect the allocation of federal resources to local communities. On-line registration begins on March 22<sup>nd</sup> for Open Doors, a job shadowing program co-sponsored by Lake Forest High School and the LFHS APT. He announced a community event on March 24<sup>th</sup> with guest speaker Nathan Eklund who will speak on making a difference in today's economy and today's world and the winning combination of community, family, schools and workplace. Dr. Griffith unveiled the 2010 Lake Forest City Sticker that features a photo of the high school in celebration of LFHS's 75<sup>th</sup> anniversary.

## **REPORTS/DISCUSSIONS:**

There were no reports.

## **PUBLIC PARTICIPATION**

Lake Forest resident and high school parent, Steve Koules appeared before the Board to request that the District re-examine the current policy for utilization of Edline to help parents become more involved in their child's education.

## **BOARD COMMITTEE REPORTS**

### Education Committee

Mrs. Harlow reported that the committee met on January 15<sup>th</sup> and February 19<sup>th</sup> to discuss goals. The committee affirmed 2 education goals that include 7 key objectives. The committee complimented the staff on the impressive progress made on goals and objectives this year and the clarity and quality of the new department and district goals reporting format. The next meeting will be held on April 9<sup>th</sup> at 1:00 p.m. at Elawa Farms.

### Operations Committee

Mr. Block reported that the Operations Committee met on February 2<sup>nd</sup> to review the Partnership Services and Facility Use Agreement between the City of Lake Forest, District 115 and District 67. They received an update on the fiber optic network. Fiber has been brought to buildings but some of the equipment is not yet installed. The committee reviewed the 5 year building improvement plan. In light of economic conditions, only life safety improvement project work will be proceeding this year. The list of improvements will be reviewed by buildings and grounds to prioritize projects and insure conformance with budget. The committee reviewed progress on goals. The next meeting will be held on May 4<sup>th</sup> at 8:00 a.m. at West Campus.

### Finance Committee

Mr. Carey reported that the Finance Committee met on March 3<sup>rd</sup> to review the activity bus lease and 2 contract extensions for buses and custodial services. The contract extensions will be brought back at the next meeting. The primary focus of the meeting was on the 5 year forecast.

In spite of work done this year to reduce expenses, the District is looking at a deficit of about \$800,000 for the next fiscal year. As a result of the deficit, the District will be under the 10% Budget goal. Monthly cash flow has been good and at the end of last year, the State owed approximately \$500,000 and is behind in current year funding. Standard and Poors has reaffirmed the District's AAA credit rating. The date for the next meeting has not been set.

Dr Griffith reported that the committee and administration have been working to help the District get back into balanced budgets. Last year 12 positions were eliminated and next year the workforce will be further reduced. The District will reduce total workforce by 8% over the two year period. Mr. Albus noted that while funding from property taxes and interest earnings is down, the District is receiving new revenue from the SEDOL lease and cell tower leases including a proposed tower at West Campus. The TIF is expiring next year and that could generate an additional \$500,000. The District's goal continues to be to protect our educational programs by making the best use of existing staff and resources.

### Tri-District Committee

Mr. Burgener reported that the Tri-District Committee met on January 13<sup>th</sup> at the new Lake Bluff Elementary school. They toured the new facility and discussed current tri-district operational sharing opportunities including transportation, copy paper purchasing, custodial services and Powerschool coordination. They also identified possibly future opportunities for saving such as sharing investigations of residency issues and coordination of technology and data sharing for student achievement assessment. The committee also discussed sharing a single transportation coordinator rather than having one in each district.

### **LIAISON REPORTS**

There were no Liaison Reports

### **ACTION ITEMS**

#### Approval of 2010-2011 District Board Goals

MOTION: Mrs. Harlow moved and Mr. Block seconded that the Board approve the 2010-2011 Board Goals as presented.

On voice vote, the motion carried

#### Approval of Activity Bus Lease

MOTION: Mr. Scribner moved and Mrs. Snoblin seconded that the Board approve the three year lease with Midwest Transit Equipment as presented.

ROLL CALL:           Aye:   Snoblin, Carey, Harlow, Scribner, Block, Burgener, Golan  
                              Nay:   None

Motion Carried

Approval of Clearwire Cell Tower Lease

MOTION: Mr. Carey moved and Mr. Scribner seconded that the Board of Education authorize the Superintendent of Schools to enter into a lease with Clearwire Communications for a cell tower to be located at the Lake Forest High School West Campus. The financial parameters would be at or above numbers previously provided to the Board, and the major components of the lease would mirror those of the East Campus lease agreements that have already been executed.

ROLL CALL:           Aye: Carey, Burgener, Harlow, Scribner, Block, Snoblin, Golan  
                          Nay: None

Motion Carried

Approval of Amended Intergovernmental Agreement

MOTION: Mr. Burgener moved and Mrs. Snoblin seconded that the Board of Education approve the amendment to the Intergovernmental Agreement between Districts 115 and 67 to fund NSED construction costs as presented.

ROLL CALL:           Aye: Burgener, Carey, Scribner, Harlow, Snoblin, Block, Golan  
                          Nay: None

Motion Carried

Approval of Human Resources Report

MOTION: Mrs. Snoblin moved and Mr. Scribner seconded that the Board approve the Human Resources Report as presented.

ROLL CALL:           Aye: Snoblin, Carey, Harlow, Block, Scribner, Burgener, Golan  
                          Nay: None

Motion Carried

Approval of Consent Agenda

Mrs. Golan reported that the Consent Agenda includes:

Approval of Financial Report and Schedule of Checks Written

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll for  
From February 4, 2010 to March 3, 2010:

Education Fund	\$	521,507.19
Building and Maintenance Fund		341,986.29
Debt Service Fund/Construction		-
Transportation Fund		33,020.14
Capital Projects Fund/ General		-
Capital Projects Fund/SEDOL		-
Procurement Card Expenses		43,435.14
Direct Deposit Payroll & Taxes		<u>1,890,116.32</u>

Total Expenditures                   \$   2,830,065.08

Approval of Minutes: Including minutes of a Regular Meeting on February 9, 2010, minutes of an Executive Session, February 9, 2010

Destruction of audio recordings: July 14, 2008

Acknowledgement of Donation

**MOTION:** Mrs. Snoblin moved and Mr. Burgener seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:     Snoblin, Scribner, Block, Harlow, Carey, Burgener, Golan  
                          Nay:     None

Motion Carried

**FOIA REQUEST:**

Steven Koules, 1185 S. Wilson Drive, Lake Forest, IL 60045

**EXECUTIVE SESSION:**

There was no Executive Session.

**FUTURE AGENDA ITEMS:**

There were no Future Agenda Items.

**ANNOUNCEMENTS:**

March 10, 2010 Late Start Day  
March 11-13, 2010 Talent Show  
March 21, 2010 Orchestra Concert  
March 23, 2010 Chorus Concert  
March 25, 2010 Band Concert  
March 26, 2010 Spring Break Begins at Close of School Day

**NEXT MEETING DATE:** April 13, 2010 7:00 p.m. Board Room

**ADJOURNMENT:**

**MOTION:** Mr. Carey moved and Mr. Block seconded that the meeting be adjourned.

On voice vote, the motion carried

Mrs. Golan declared the meeting adjourned at 8:22 p.m.