

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
November 12, 2007**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Monday, November 12, 2007 and called to order at 7:00 p.m. in the Council Chambers at Lake Forest City Hall.

On Roll Call the following Members were found to be present:

Marilyn Harlow, Vice President	Dick Block, Secretary
Nicki Snoblin, Member	John Scribner, Member
Jim Carey, Member	

Absent: Sharon Golan, President
Tom Neri, Member

Administration Present:

Dr. Harry Griffith, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Michael Cyrus, Assistant Superintendent of Human Resources
Julie Cooley, Assistant Superintendent of Student Services
Jay Hoffmann, Principal

PRESIDENT'S REPORT

Mrs. Harlow called the meeting to order and announced that Board Member Tom Neri will be resigning from the Board of Education effective January 1, 2008. Mr. Neri has been on the Board since January 2003. Mrs. Harlow thanked Mr. Neri for his years of service to the District. The Board will appoint a replacement within 45 days. Mrs. Harlow asked interested Lake Bluff residents to complete the application on the website.

SUPERINTENDENT'S REPORT

Dr. Griffith asked Mr. Hoffmann to give a brief update on high school activities. Mr. Hoffmann noted that first quarter grades were mailed, Parent/Teacher conferences are over and winter sports are just beginning. He said that construction continues and that students have been very flexible and have adapted to the changes around the building.

Dr. Griffith introduced Lake Forest High School Foundation board members, Debbie Marcusson and Janet Hughes. Ms. Marcusson gave a brief overview of the Foundation's mission statement, the history of the Foundation and plans for the future. The Foundation has raised over \$425,000 since its beginning in 2001 and has funded grants totaling over \$315,000.

Dr. Griffith stated that the state mandated Moment of Silence will be observed at the beginning of the school day after the Pledge of Allegiance.

Mr. Block reported that the Underage Drinking Task Force, a committee formed a year ago as a result of the Illinois Youth Survey and fatal accidents in Deerfield continues to meet. The task force is comprised of students, parents and community members as is currently working on a parent survey, public service announcements and in sponsoring new legislation. New members are always welcome.

Assistant Superintendent of Human Resources, Michael Cyrus has stepped up efforts for recruiting new teachers and will be visiting Ohio, New York, Minnesota, Michigan, Massachusetts and Iowa to attend major university job fairs.

PUBLIC PARTICIPATION

There was no Public Participation.

BOARD COMMITTEE REPORTS

Mrs. Harlow reported that the Education Committee received the preliminary findings of the Freshman Health and Wellness Summer Workshop. They endorsed the general direction of the project. They also reviewed and endorsed the curriculum proposals for the Applied Technology Department, Science and Special Education for the 2008-2009 school year. In addition, they recommended that the high school begin to integrate Mandarin Chinese into the curriculum in the form of an independent study. The committee also reviewed the Student Assessment presentation and the Administration's initiatives on goals and objectives for the coming year. The next meeting will be on January 8 at 1:30 in the Baggett Room.

Mrs. Snoblin reported that the next Operations Committee meeting will be held on January 11 at 7:30 a.m. and then deferred to Mr. Albus for his report. Mr. Albus reported that he continues to meet weekly with Pepper Construction. He showed progress photos of the East Campus project and talked about modifications currently underway at West Campus. He noted that the Booster Club is raising funds for lights at the new West Campus Varsity Field and that the new shared District offices should be completed sometime in March of 2008.

Mr. Carey reported that the Finance Committee met on November 6th to discuss the West Campus Business plan which includes the proposed use of a portion of the building for child care. The committee also reviewed the tentative Tax Levy and is supportive. Fees and the book buying process will be reviewed at future meetings. A joint finance committee meeting with District 67 will be held on November 15. The next regular meeting will be held on February 21.

The Joint Shared Services Committee did not meet this month.

REPORTS/DISCUSSIONS

Dr. Julie Cooley, Assistant Superintendent of Student Services reported on State and National Student Assessments. She noted that 2007's ACT composite scores were at an all-time high.

SAT high scores are moving higher. The high school also has a high percentage of students who score a 3 or higher on AP exams as well as a high percentage of students who continue to meet or exceed state standards in all areas. She also noted that a small IEP subgroup did not make average yearly progress (AYP).

ANNUAL LIAISON REPORTS

There were no reports.

ACTION ITEMS

Approval of Pepper Construction Pay Request No. 9

MOTION: Mrs. Snoblin moved and Mr. Carey seconded that the Board of Education approve Pepper Construction Pay Request No. 9 in the amount of \$1,204,272 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Carey, Snoblin, Scribner, Harlow
 Nay: None

Motion Carried

Approval of Perkins & Will Invoice # 0060130 and 0060425

MOTION: Mr. Scribner moved and Mr. Carey seconded that the Board of Education approve Perkins & Will Invoice # 0060130 and 0060425 for a total amount of \$49,862.10 for Professional Services through September 28, 2007 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Block, Snoblin, Scribner, Harlow
 Nay: None

Motion Carried

Adoption of the 2007 Tentative Tax Levy

The resolution regarding estimated amounts necessary to be levied for the 2007 Calendar Year as prepared by Allen Albus estimates the 2007 aggregate tax levy to be \$28,695,519 exclusive of debt.

MOTION: Mr. Carey moved and Mr. Scribner seconded that the Board of Education adopt the 2007 Tentative Tax Levy as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Snoblin, Scribner, Carey, Harlow
 Nay: None

Motion Carried

11/12/07

Approval of Curriculum Proposals

Three new courses including Home Improvement and Design, AP Environmental Science (Elawa Farms Field Study) and College 101 have been proposed and recommended for approval by the Administration for the 2008-2009 school year. The Administration also recommended that Mandarin Chinese be added to the Independent Study Program for 2008-09. These recommendations have been endorsed by the Education Committee.

MOTION: Mr. Block moved and Mrs. Snoblin seconded that the Board of Education approve the New Course Proposal recommendations and the addition to the Independent Study Program for the 2008-2009 school year as presented.

On voice vote, the motion carried

Approval of Integrated Pest Management Program

As required by Public Act 91-0525, which requires public school to conduct an Integrated Pest Management Program, the administration recommends that the Board approve the Lake Forest High School Integrated Pest Management and Notification Handbook.

MOTION: Mr. Carey moved and Mr. Scribner seconded that the Board of Education approve the Integrated Pest Management Program as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Block, Snoblin, Scribner, Carey, Harlow
 Nay: None

Motion Carried

Approval of Personnel Report

MOTION: Mr. Neri moved and Mr. Carey seconded that the Board of Education approve the Personnel Report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Carey, Block, Snoblin, Scribner, Harlow
 Nay: None

Motion Carried

CONSENT AGENDA

Mrs. Harlow reported that the Consent Agenda includes:

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll for October 18, 2007 through November 7, 2007 as follows:

Education Fund	\$ 430,105.29
Building and Maintenance Fund	221,051.91
Transportation Fund	15,735.24
Site and Construction Fund	1,321,625.70
Procurement Car Expenses	7,793.26
Direct Deposit Payroll & Taxes	<u>2,088,428.89</u>
Total Expenditures	\$ 4,084,740.29

Approval of Minutes: Including minutes of the Regular Meeting on October 22, 2007.

Release of Executive Session Minutes for November 2006 through October 2007.

Destruction of audio recordings from the Executive Session on February 13, 2006.

MOTION: Mr. Carey moved and Mr. Block seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Snoblin, Carey, Block, Scribner, Harlow
Nay: None

Motion Carried

FOIA REQUEST:

There was a FOIA request from Chicago Area Laborers-Employers Cooperation and Education Trust and one from North Shore-Barrington Association of Realtors.

FUTURE AGENDA ITEMS:

None.

NEXT MEETING DATE:

Mrs. Harlow announced that the next Regular Business Meeting will be held on Monday, December 10, 2007 at 7:00 p.m. in the Council Chambers at Lake Forest City Hall.

EXECUTIVE SESSION

There was no Executive Session.

MOTION: Mr. Block moved and Mr. Carey seconded that the Board of Education adjourn the Regular Meeting at 8:48 p.m.

On voice vote, the motion carried.

Meeting adjourned at 8:48 p.m.

11/12/07