

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
September 10, 2007**

**CALL TO ORDER AND ROLL CALL**

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Monday, September 10, 2007 and called to order at 7:06 p.m. in the Council Chambers at Lake Forest City Hall.

On Roll Call the following Members were found to be present:

Marilyn Harlow, Vice President	Dick Block, Secretary
Jim Carey, Member	Sharon Golan, President
Nicki Snoblin, Member	

Absent: Tom Neri, Member  
John Scribner, Member

Administration Present:

Dr. Harry Griffith, Superintendent  
Allen Albus, Deputy Superintendent for Finance and Operations  
Jennifer Hermes, Assistant Superintendent of Business Services  
Michael Cyrus, Assistant Superintendent of Human Resources  
Jay Hoffmann, Principal

**PRESIDENT'S REPORT**

Mrs. Golan welcomed the Board and thanked Dr. Griffith, Jay Hoffmann, Jim Thiel, Allen Albus, Jennifer Hermes and Carol White and the staff for a successful opening of school. She reported that she has taken a tour of the building and is impressed with the new safety features and the work that has been completed.

**SUPERINTENDENT'S REPORT**

Dr. Griffith briefed the Board on progress in bringing the Chinese language and culture to the high school and the elementary school and his recent trip to China.

Bob Westropp, president of the Lake Forest Lake Bluff chapter of the United Way announced that the fund raising campaign will begin soon. United Way is focused on providing services to youth in the community. Mr. Westropp thanked the Board and staff for their continuing support.

Mr. Hoffmann thanked Dr. Griffith and the staff at District 67's Deer Path campus for hosting District 115's Summer School classes and staff over the summer while the high school was under construction. He said that the school year is off to a good start and that the students have been very flexible and have adapted well to the changes in the building as well as to on-going construction.

Dr. Griffith congratulated the staff on a successful opening of school. He reported that the building was in great shape despite extensive summer construction and was open in time to welcome faculty and 1781 students. He complimented the custodial and maintenance staff on their hard work. Alumni and former players were on hand on September 1<sup>st</sup> for a day of special events at Lindenmeyer Field as the Scouts played their the final varsity football game on the field and celebrated the history and traditions of Lake Forest High School. The new varsity field at West Campus will be ready for Homecoming. Dr. Griffith reported that Marilyn Harlow will chair the Board's Education Committee, Tom Neri will chair the Board's Operations Committee and Jim Carey will chair the Board's Finance Committee. Committees will meet at least quarterly throughout the year and are composed of board members and administrators as well as community members. Mrs. Golan invited community members interested in serving on these advisory committees to check the website for more information.

The proposed 2008-09 school calendar will be presented for the Board's review at the October meeting. It is recommended that school opening be delayed until after Labor Day to allow for completion of construction.

### **PUBLIC PARTICIPATION**

There was no Public Participation.

### **BOARD COMMITTEE REPORTS**

Mrs. Harlow reported that the Education Committee has not met yet but they are looking for community member to join this year's committee. She encouraged interested parties to submit an application on the website. The Education Committee provides oversight on all major education initiatives and new programs and makes recommendations to the Board on major topics relating to curriculum.

Mrs. Snoblin noted that the Operations Committee has not met yet. The committee focuses on operations including transportation, building and grounds and food services. The architect presented an update on construction. The music building has been added on to the rear of the high school and old music classrooms have been renovated to be new classrooms. Two stair towers have been added on to the south end of the building. Foundations for the new commons are starting to go in now. Exterior improvements include a new parking lot to the north of the building and the addition of an expanded car and bus drop off lane. Permeable pavers were used in the new parking lot as a solution to storm water management and are more cost-effective than some other options, including a detention pond or underground storage tank and asphalt parking lot. Synthetic turf, new stands and fencing are complete at West Campus. Teams are already using the fields. East Campus fields will continue to be used for physical education classes, freshman football and track and field events.

Mr. Carey reported that the Finance Committee has not met yet but that they are looking for a new member. Mr. Albus presented an update on Referendum monies and the overall construction project. He reported revenue sources including \$54 million in bond proceeds and \$700,000 in interest earnings with approximately \$800,000 in offsetting revenue expected from District 67 once the shared administrative headquarters is built out at West Campus for a total of \$55,500,000. Bids totaling \$40,585,101 have been awarded or approved. Additional

work such as landscaping, technology and other items not yet purchased brings the total anticipated to be spent to \$48.8 million with \$6.7 million remaining.

Mrs. Golan stated that the Joint Shared Services Committee has not met yet.

## **REPORTS/DISCUSSIONS**

Dr. Griffith reported on the Board's district goals for 2007-08 which include providing a top-quality education that achieves substantive growth in learning, advancing the referendum capital project on schedule and within budget, implementing an initiative that address the emotional wellness of student and promotes and environment of civility, respect, responsibility and service, studying and developing plans to implement interdisciplinary studies and projects, advancing management excellence by expanding cost-effect sharing and alignment of administration and education resources among District 115, 65 and 67, refining and improving communications between LFHS and it stakeholders and ensuring the District's finances are well-managed and effectively used to support educational priorities.

## **ANNUAL LIAISON REPORTS**

There were no Annual Liaison Reports

## **ACTION ITEMS**

### Adoption of 2007-2008 Budget

The 2007-08 Budget, presented at the 7:00 p.m. budget hearing, was prepared with input from instructional leaders, technology and administration and has been reviewed by the Board Finance Committee.

**MOTION:** Mr. Carey moved and Mrs. Harlow seconded that the Board of Education adopt the 2007-2008 Budget as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:     Block, Harlow, Carey, Snoblin, Golan,  
                              Nay:     None

Motion Carried

### Approval of Perkins & Will Invoices

**MOTION:** Mrs. Harlow moved and Mrs. Snoblin seconded that the Board of Education approve Perkins & Will Invoice Numbers 58076, 58077, 58078, 58525, 58528, 58529 for a total of \$124, 007.50 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:     Carey, Block, Snoblin, Harlow, Golan,  
                              Nay:     None

Motion Carried

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Approval of Pepper Construction Partial Bill No. 6

Perkins & Will has substantiated the completion of work for which payment is requested in Pepper's Partial Bill No. 6.

**MOTION:** Mrs. Snoblin moved and Mr. Block seconded that the Board of Education approve Pepper Construction's Partial Bill No. 6 in the amount of \$3,595,230 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:     Block, Snoblin, Harlow, Carey, Golan,  
                          Nay:     None

Motion Carried

Award Bid to Conserve FS Inc. for purchase of a water reel.

The piece of equipment is used for the management and maintenance of the new field turf at West Campus.

**MOTION:** Mrs. Harlow moved and Mr. Carey seconded that the Board of Education award the bid for a water reel to Conserve FS Inc. in the amount of \$11,540.00as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:     Snoblin, Harlow, Carey, Block, Golan,  
                          Nay:     None

Motion Carried

Approval of Contractual Services for .2 Speech/Language Clinician

It is recommended that the Board approved contractual services for this one period Special Education position, rather than hiring a full time employee.

**MOTION:** Mrs. Harlow moved and Mr. Carey seconded that the Board of Education award the bid to Conserve FS Inc. in the amount of \$11,540.00as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:           Aye:     Harlow, Carey, Block, Snoblin, Golan,  
                          Nay:     None

Motion Carried

Approval of Personnel Report

Michael Cyrus, Assistant Superintendent of Human Resources summarized the Personnel Report for the Board.

**MOTION:** Mr. Carey moved and Mrs. Harlow seconded that the Board of Education approve the Personnel Report as presented.

Votes were taken by roll call. Votes were cast as follows:

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ROLL CALL:       Aye:    Carey, Block, Snoblin, Harlow, Golan,  
                  Nay:    None

Motion Carried

**CONSENT AGENDA**

Mrs. Golan reported that the Consent Agenda includes:

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll for to July 12, 2007 through September 5, 2007 as follows:

Education Fund	\$ 1,787,396.28
Building and Maintenance Fund	965,149.97
Transportation Fund	8,629.16
Site and Construction Fund	4,627,749.56
Direct Deposit Payroll & Taxes	<u>865,085.90</u>
Total Expenditures	\$ 8,254,010.87

Approval of 2007-2008 Application for Recognition of Schools

Approval of 2007-2008 NSSSED Budget

Approval of Minutes: Including the Regular Meetings on July 18, 2007, the Executive Session of July 18, 2007 and the Special Meeting of July 25, 2007.

Destruction of audio recording from the Executive Session on November 14, 2005.

**MOTION:** Mr. Carey moved and Mrs. Harlow seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL:       Aye:    Harlow, Snoblin, Carey, Block, Golan  
                  Nay:    None

Motion Carried

**FOIA REQUEST:**

There were no FOIA requests.

**NEXT MEETING DATE:**

Mrs. Golan announced that the next Regular Business Meeting will be held on Monday, October 22, 2007 at 7:00 p.m. in the Baggett Room at the District 67 Administrative Center.

**EXECUTIVE SESSION**

There was no Executive Session.

**MOTION:** Mr. Carey moved and Mr. Carey seconded that the that the Board of Education adjourn the Regular Meeting at 8:40 p.m.

On voice vote, the motion carried.

Meeting adjourned at 8:40 p.m.

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