

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
September 7, 2010**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, September 7, 2010 and called to order at 7:20 p.m. at West Campus in the Boardroom

On Roll Call the following Members were found to be present:

Marilyn Harlow, Vice President
Nicki Snoblin, Member
Todd Burgener, Member
Jim Carey, Member
John Scribner, Member
Sharon Golan, President

Absent: Dick Block, Secretary
Administration Present:

Dr. Harry Griffith, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Dr. Julie Cooley, Assistant Superintendent of Student Services
Cornelius DuBose, IT Director
Jay Hoffmann, Principal

PRESIDENT'S REPORT

President, Sharon Golan called the meeting to order at 7:20 p.m. She announced that the Board is seeking community members for the Education and Operations Committees. Information is available on the website. Mrs. Golan also announced that she will be a part of the new College Planning Network at the high school, representing her alma mater, Scripps College. The network will include LFHS parents who are university alumni reps who can volunteer to be a resource to other parents. Interested parties can contact Jennifer Gleason in the College and Career resource center to volunteer. Plans are underway for a joint Board Retreat with District 67 Board Members in October.

SUPERINTENDENT'S REPORT

Dr. Griffith asked Mr. Hoffmann to update the Board on activities at the school. Mr. Hoffmann reported that students are engaged in Spirit Week activities in anticipation of Homecoming. Open House is on September 14th and September 15th is a late start day. He said the year is off to a great start.

Dr. Griffith introduced Lake Forest Foundation President Jennifer Graham who presented an overview of the Foundation's mission and grant award process. Mrs. Graham reported that since

its inception, the Foundation has received almost \$850,000 in donations, mostly from parents. The Foundation funded \$137,000 in grants last year.

Dr. Griffith announced that for the 5th year in a row, LFHS ACT scores were the highest in the history of the school. Enrollment is 1764, slightly down from last year's enrollment of 1785.

Community members will have the opportunity for conversations with the Board in various venues. Locations will be announced in the near future.

Dr. Griffith announced that the District has received an anonymous donation from a community member who is interested in health related issues. Dr. Julie Cooley reported that Omni Youth Services will provide a weekly curriculum designed to help students in the new LINKS program avoid risky behaviors and make good choices.

PUBLIC PARTICIPATION

There was no public participation.

CHANGE IN AGENDA

Mrs. Golan asked for a motion to move Item G: Reports and Discussions forward on the Agenda.

MOTION: Mrs. Harlow moved and Mr. Scribner seconded that the Board of Education approve moving Item G: Reports and Discussions forward on the Agenda.

ROLL CALL: Aye: Carey, Snoblin, Harlow, Burgener, Scribner, Golan
 Nay: None

REPORTS AND DISCUSSIONS

Social Studies Department Chair, Dr. Jim Gantt and department members, Greg Simmons, Nancy Micksch, Elizabeth Christofylakis, Laura Flangel, Mark Kuhl and Steve Van Nuys gave the Board an overview of the Social Studies curriculum review cycle. Dr. Gantt presented the suggested Academic Integrity Committee (AIC) Strategies and reviewed the 3-year implementation guide.

BOARD COMMITTEE REPORTS

Education Committee

Mrs. Harlow reported that the committee has not met but will meet on September 23rd at 10:30 a.m. She commented that the committee is still looking for a new member from the community.

Operations Committee

Mr. Burgener reported that the Operations Committee met on September 2, 2010. There is a vacancy on the committee due to Amy Rockwell's departure after three years of service. He announced that Mr. Albus presented the process for tracking the committee's goals and gave an overview of the use of West Campus. With little space left to rent, one of the committee's goals will be to make the best use of the space still available. Mr. Albus also discussed the cell towers at West Campus. Carol White gave a facilities plan update. Dr. Griffith and Mr. Albus discussed the Booster Club Community Partnership and the committee endorsed the placement of corporate signage around the varsity field subject to the Board's approval of the program. Dr. Griffith updated the Board on the recent pedestrian vs. car accident on McKinley and shared efforts to improve traffic safety on McKinley. Additional signage advising drivers of the crosswalk and reminding them of pedestrian right of way has been added in front of the school on McKinley. The next meeting will be on November 2nd.

Finance Committee

Mr. Carey reported that the committee met on August 31st and received a preview of the Budget hearing report and an update on shared service savings from Mr. Albus. Each year reflects a combined savings of \$1 million shared between District 115 and District 67. Refinancing a sizable portion of District debt was discussed in a conference call with William Blair. The District can only refinance once. The wheels are in motion to begin the process. Mr. Albus reported that he will be talking to Moody's to reaffirm our AAA rating to insure that the deal can proceed. The next meeting has not been set.

Tri-District Committee

There was no report.

LIAISON REPORTS

There were no Liaison Reports.

ACTION ITEMS

Adoption of the 2010-2011 Budget

MOTION: Mr. Scribner moved and Mr. Carey seconded that the Board approve the adoption of the 2010-2011 Budget as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Snoblin, Harlow, Carey, Scribner, Burgener, Golan
 Nay: None

Motion Carried

Approval of Delineating Agreement with District 67

MOTION: Mr. Burgener moved and Mr. Scribner seconded that the Board approve the Delineating Agreement with District 67 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Harlow, Scribner, Carey, Snoblin, Burgener, Golan
 Nay: None

Motion Carried

Approval of Booster Club Contracts

MOTION: Mrs. Harlow moved and Mr. Scribner seconded that the Board of Education approve the Booster Club Sponsor Agreement as presented with the provision that the Board can review Exhibit A and B before the Agreement can be signed.

ROLL CALL: Aye: Carey, Snoblin, Harlow, Scribner, Golan
 Nay: None
 Abstain: Burgener

Approval of the Bond Refunding Resolution

Dr. Griffith requested that the resolution be tabled.

Mrs. Harlow moved and Mr. Scribner seconded that the approval of the Bond Refunding Resolution be tabled at this time.

On voice vote, the motion carried

Approval of Human Resources Report

MOTION: Mr. Carey moved and Mrs. Snoblin seconded that the Board approve the Human Resources Report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Harlow, Carey, Snoblin, Scribner, Burgener, Golan
 Nay: None

Motion Carried

Approval of Consent Agenda

Mrs. Golan reported that the Consent Agenda includes:

Approval of Financial Reports and Schedule of Checks Written

Approval of Financial Reports:

Financial Reports: The List of Checks Written and Direct Deposit Payroll for

From July 1, 2010 to August 11, 2010:

Education Fund	\$	1,360,451.98
Building and Maintenance Fund		451,467.63
Debt Service Fund		---
Transportation Fund		52,031.97

Capital Projects Fund/ General	54,881.00
Procurement Card Expenses	48,610.00
Direct Deposit Payroll & Taxes	<u>824,535.89</u>
Total Expenditures	\$ 2,791,978.47

Financial Reports: The List of Checks Written and Direct Deposit Payroll for
From August 12, 2010 to September 1, 2010:

Education Fund	\$ 592,514.05
Building and Maintenance Fund	155,163.41
Debt Service Fund	---
Transportation Fund	1,515.14
Capital Projects Fund/ General	---
Procurement Card Expenses	---
Direct Deposit Payroll & Taxes	<u>788,369.56</u>
Total Expenditures	\$ 1,537,562.16

Approval of Minutes: Including minutes of a Regular Meeting on July 12, 2010, and minutes of an Executive Session, July 12, 2010, and minutes of a Special Meeting, August 18, 2010.

Destruction of audio recordings: October 12, 2008
Approval of Consultant Contracts

MOTION: Mrs. Snoblin moved and Mr. Carey seconded that the Board of Education approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Scribner, Harlow, Carey, Burgener, Snoblin, Golan
Nay: None

Motion Carried

FOIA REQUESTS:

Illinois Central School Bus, 24305 Riverside Drive, Channahan, IL 60410
Painters' District Council #14, 1456 West Adams Street, Chicago, IL 60607
Robert Moorman, 442 Michigamme Lane, Lake Forest, IL 60045
Mary Ritter, 1041 Timber Lane, Lake Forest, IL 60045

EXECUTIVE SESSION:

Executive Session met this evening before the Regular Board Meeting.

FUTURE AGENDA ITEMS:

None

ANNOUNCEMENTS:

Tuesday, September 14	Open House 6:00 p.m.
Wednesday, September 15	Late Start Day
Wednesday, September 29	Late Start Day
Monday, October 11	Columbus Day – No School
Tuesday, October 12	Board of Education Meeting – 7:00 p.m. LFHS West Campus Board Room

NEXT MEETING DATE: October 12, 2010 7:00 p.m. Board Room

ADJOURNMENT:

MOTION: Mr. Scribner moved and Mr. Bergener seconded that the meeting be adjourned.

On voice vote, the motion carried

Mrs. Golan declared the meeting adjourned at 9:00 p.m.