

**Minutes of a Special Meeting
Of the Operations Committee
Lake Forest Community High School District 115**

October 11, 2011

Present: Dick Block, Todd Burgener, Ralph Huszagh, Steve Reimer, Sue Roen, Fred Fellows, Harry Griffith, Allen Albus, Carol White, Cornelius DuBose, Sharon Golan

- The group welcomed new members, Sue Roen and Fred Fellows.
- June 28th Minutes will be brought back for approval.
- Development of a department report calendar was discussed. The committee requested reports from the following departments: Buildings and Grounds, Transportation, Safety and Security, Food Service, and Communications.
- Allen provided a brief security update stating Howe Security has been brought back to West Campus to cover Little Scouts and Athletic activities. He reported that it may be cost effective to hire them to cover athletic events. Allen also provided a transportation update stating that an additional bus route was added due to ride time. In lieu of a Booster project update, Dr. Griffith suggested a separate meeting be scheduled to discuss the project and tour the grounds at East Campus.
- Technology Director, Cornelius DuBose presented the 5-Year Technology Plan. He reported on both infrastructure and hardware improvements. He explained the re-distribution/replacement cycle for computers for students, staff, and labs.
- The committee reviewed and discussed goal measurements and timelines.
- Director of Buildings and Grounds, Carol White, presented an overview of the 5-Year Facility Plan. Repairs and safety related projects have replaced preventative maintenance and building improvements during these tough economic times. The group discussed prioritizing big ticket items as well as risks involved in deferring preventative maintenance.
- The group scheduled additional meetings. Committee Chairman, Dick Block, presented outgoing Community Member, Ralph Huszagh, with a plaque made by Lake Forest High School students commemorating his service on the Operations Committee. Dr. Griffith thanked Mr. Huszagh for his years of dedicated work.
- The meeting adjourned at 10:15.