

**Lake Forest High School APT Minutes**  
**First Meeting of the New 2011-12 APT Board**

**May 25, 2011**

Wedge Cafe

**President, Linda Ganshirt** started the meeting by thanking the new board members for the overwhelming support she received in putting this new board together and for being so willing to volunteer to serve on the board and to help the school. Linda introduced the Executive Board Members and thanked them for the help in getting things up and running. She introduced the following guests and members at large: **Dr. Julie Cooley, Assistant Superintendent of Special Services** who will be staying after the meeting to conduct a focus group on the Counseling Department. All are encouraged to stay and participate. **Anne Whipple, Director of Communications** serves as the liaison from District 115. **Kathy O'Hara, Student Services Coordinator, Kerry Littell, Head Librarian** who will be serving as our Teacher Rep to the APT this year. Kerry announced that she is working on setting up a program for parents to volunteer in the library during 4<sup>th</sup>- 6<sup>th</sup> periods. Kerry also brought this year's yearbook, *Evolution* and passed around several copies for the group to see. **Deborahanne Reimer, Tri -District Student Assistance Programs Coordinator.**

**Principal, Jay Hoffmann** welcomed the new board and thanked Linda for her leadership. He stressed that it is all of us working together to help the school be the best it can be that is so important and to remember that we are doing this for the students.

**Anne Whipple, Director of Communications** explained her role and asked for board members to give her feedback on the website which she and Joy Murawski are always in the process of changing and improving. She also announced that the School Board has a position open on the Operations Committee. It is a two year term and the job description can be found on the website.

**President, Linda Ganshirt** informed the board that attendance at meetings is required. She also stated that any correspondence that goes out to the parents or the community must be approved by herself and Jay Hoffmann. Linda asked everyone to take a look at the APT packets that were distributed and asked the Exec Board to review a couple of the key pieces of information.

**Vice President, Jean Clewlow** asked everyone to look at the APT Mission Statement, APT Statement of Policies and APT Statement of Procedures and make sure they are familiar with them.

**Corresponding Secretary, Barb Kesman** explained that she is responsible for sending out correspondence and would like board members to let her know when they hear of a birth, death or life event of a student, teacher or staff member so she can send a note or acknowledgement. Barb is responsible for overseeing the information from the APT that is provided for the E-highlights. She will communicate the deadlines, typically one month in advance, and ask board members to send her information from the committees and upcoming events that can be included in the publication. Also each board member is responsible for making sure that there is accurate and up to date information for their area of responsibility on the APT page on the website.

**Treasurer, Jan Richman** went over the forms given to each board member in their APT packets that are to be used when spending or receiving money on behalf of the APT. Jan reminded the board to use the tax exempt form when making purchases as she will not be reimbursing sales tax. She stated that she is working on the closing statements for this year and will begin to put together a budget for the next fiscal year over the summer. She will solicit input from each committee regarding their budget expectations for the coming year.

### **Committees**

Linda introduced **Ruth Muscarello, Nominating Committee Chair** and past Vice President.

**Be True to Your School-** Erin Foley and Kathleen Hanson announced that our annual school parent social event and class fundraiser will be held **Saturday, October 22** at the Lake Bluff Gold Course. Fundraising efforts will focus on raising money for LFHS to be completely wireless. In addition to the items to be auctioned for the class treasuries there will be a few live auction items and a paddle raise.

**New Family/Membership,** Mary Flagstad and Midge Nelson stated that last year 80% of our school families joined the APT. On the afternoon of August 17th there will an event for all new families. The new students will be matched with a mentor from STS (Student to Student) and during that time there will be a parent reception. Book By will be August 15, 16 and 17.

**Senior Contribution Awards-** Leeni Ellis informed us that this year we are awarding 30 scholarships for \$500 each to some very deserving students. They were picked based on their applications, essays and the strength of their contributions to the school and the community.

**Maxtravaganza-**Mary Kay Jaekel explained how the APT supports the Max Schewitz Foundation and the EKG testing that is offered to our students every two years. There is a 2% find rate during the testing which means 238 kids out of 15,000 were identified for further testing. The annual Maxtravaganza Benefit will be held on Saturday, June 18 at Lake Forest Sports Cars. The APT hosts a wine cellar, a collection of wine that we donate that is auctioned off the night of the event. Last year this item raised \$3000. Board members can donate wine by dropping it off at Mary Kay's home at 155 Honeysuckle, LF or contribute a check to be used toward the wine. Also, student volunteers are needed for the night of the benefit and service hours will be given. For more information go to the website- [www.maxandthewildthings.com](http://www.maxandthewildthings.com).

**Senior Class-**current Senior Class Representative, Mary Flagstad reminded the board of the senior party on June 3<sup>rd</sup> the evening before graduation. The party is from 5:30 pm to 8:00 pm and will be held on the front lawn.

**School Grants-** Sue Wagner informed the board of a grant that was given by the APT to the Environmental Club to provide more recycle bins. The bins are designed to attach to the existing garbage cans.

**Parent Awareness-** Susie Athenson asked the board for ideas on topics to be covered in the Parent Awareness meetings

**CROYA, Todd Nahigian** greeted the new board. He stated that he is excited about the upcoming programming for the summer months and asked the group to go to [CROYA.com](http://CROYA.com) to learn more about what is going on. CROYA will be open all summer from 10-3 for drop in hours. There are many opportunities for community service for the students to participate in and this year's work trip will be going to Battle Creek, MI. June 3<sup>rd</sup> is the Kick-off event with a BBQ, three3 bands and a giant slide.

**Student Services Coordinator, Kathy O'Hara** informed the board that the "Summer of Service" brochure which outlines student community services options for the summer months is available on the web site.

Meeting adjourned 11:00 a.m.

Respectfully submitted,

Michele Medzigian  
Recording Secretary