

**LAKE FOREST HIGH SCHOOL BOOSTER CLUB**  
**1285 N. McKinley Road**  
**Lake Forest, IL 60045**



**LFHS VARSITY TEAM GRANT PROGRAM**

**Purpose:** To help LFHS Varsity Athletic Teams participate in high caliber competitions, tournaments or similar events that (1) occur outside of the regularly scheduled competitions during the applicable interscholastic sports seasons and (2) involve substantial incremental expense.

**Eligible Teams:** Any LFHS Varsity Team. All of the athletes on the team must have the opportunity to participate in the event. The program is not applicable to individual athletes.

**Eligible Events:** The Varsity Team Grant Program is available to LFHS Varsity Teams participating in tournaments, competitions, camps, or related events that are outside the scope of the regular season activities. Examples would include:

- Out-of-state tournaments
- Overnight camps
- Competitions involving teams from other states

The event must be approved in advance by the LFHS Athletic Department. IHSA sanctioned tournaments (i.e. football, basketball) are not considered eligible events.

**Grant Award:** The Booster Club will award grants to teams participating in eligible events in order to help the teams defray the cost of participating in the event. The amount of the grant will be 50% of the overall cost and expense to the team for participating in the event up to a maximum amount of \$1,000.

**Grant Application Process:**

- Not less than 60 days in advance of the event, teams must submit a written Varsity Team Grant Application. The Application will include a description of the event (dates, locations, activities/competitions), why the event is important to the team, the anticipated cost to the team and a description of the fundraising activities undertaken by the team or other sources of funds available to cover the cost of the event.
- The Booster Club Board will review the Application and make an initial determination of eligibility.
- Following the event, team captains will report to the Booster Club Board to discuss the experience and the benefits of the event to the team. Team representatives will also provide an itemized budget of the expenses incurred by the team for the event.
- Upon completion of the captains' report and the submission of expenses actually incurred, the Booster Club will determine and issue the final grant award.
- The Booster Board will be responsible for administering this program and will have the authority to make all determinations regarding the interpretation of, and exceptions to, these guidelines.

**GO SCOUTS!**

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**LFHS VARSITY TEAM GRANT PROGRAM**  
**Application Form**

**DATE:** \_\_\_\_\_

**Team Name:** \_\_\_\_\_

**Head Coach:** \_\_\_\_\_

**Captain(s):** \_\_\_\_\_

**Team Manager:** \_\_\_\_\_

**EVENT:**

**Name:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Date(s):** \_\_\_\_\_

**Event Description (include activities, anticipated competition, etc):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL ANTICIPATED COST: \$** \_\_\_\_\_<sup>1</sup>

**SOURCES OF FUNDS AND FUNDRAISING ACTIVITIES IN SUPPORT OF THIS EVENT:** \_\_\_\_\_

**Signed:**

_____ Captain	_____ Head Coach	_____ Team Manager	_____ Athletic Director
Ph. _____	Ph. _____	Ph. _____	Ph. _____
E-mail: _____	E-mail: _____	E-mail: _____	E-mail: _____

**Return to: LFHS Booster Club, 1285 N. McKinley Road, Lake Forest, IL 60045, Attn: Varsity Team Grants**

<sup>1</sup> Grant recipients will be required to present itemized expenses prior to any grant disbursement

**GO SCOUTS!**