



YOUTH IN GOVERNMENT

The City of Lake Forest offers an opportunity to youth who are residents of Lake Forest to have a unique experience with their local government by serving on a board or commission. Civic-minded students who will be high school seniors during their year of service are appointed by the Lake Forest Mayor and work alongside other community volunteers whose dedicated work continues to ensure that Lake Forest remain a special place. This involvement with their local government helps them develop lifelong leadership and business skills.

The first step for a student interested in serving the City in an appointed position is to complete a Youth Volunteer Profile Sheet. Profile Sheets may be obtained from the Office of the City Manager at Lake Forest City Hall (220 E. Deerpath). Completed Profile Sheets should be returned to City Hall. The Profile Sheets for individuals appointed to City positions become public information and are filed at City Hall.

To accompany the completed Profile Sheet, students applying for an appointment are required to submit a one-page essay explaining why they would like to serve and what benefits they and the City will derive from this experience. A letter of reference should also be provided.

For additional information regarding the process of interviewing and selecting candidates for appointed positions, please contact City Manager Robert R. Kiely, Jr. at 847-615-4271.

Upon submitting an application and letter of recommendation, interested students will be interviewed by a representative of the City and past youth volunteers.

DEADLINE FOR APPLICATION SUBMITTAL: Friday, February 12, 2010

Boards and Commissions Available for Service from May 2010-April 2011

Library Board – this Board is responsible for determining operating policies, which are implemented and administered by the Librarian. The Board meets the second Tuesday of the month, 7:30 p.m., at the Library.

Parks and Recreation Board - this Board serves as an advisory body on development and operation of recreational programs, the Recreation Center, Deer Path Golf Course, the Beach, and all other City-owned parks and recreational facilities. The Board meets the second Tuesday of the month, 7:30 p.m., at City Hall.

Environmental Policy Advisory Committee – this Committee investigates policy initiatives, lifestyle changes and new technologies that the City, other local agencies and organizations as well as residents can implement to become more energy-efficient and environmentally conscious. Meeting dates and times are yet to be determined.

THE CITY OF LAKE FOREST
Youth Volunteer Profile Sheet
(For Appointed Lake Forest Senior Student Positions)

NAME _____

HOME PHONE/FAX _____

CELL PHONE _____

ADDRESS _____

WARD _____

YEARS IN LAKE FOREST _____

BIRTHDATE _____

E MAIL ADDRESS _____

EDUCATION

Please list high(s) school attended and current year in school.

BOARD TO WHICH YOU WOULD LIKE TO BE APPOINTED

_____ Parks & Recreation Board (meets the third Tuesday of each month, 7:30 p.m., at City Hall)

_____ Library Board (meets the second Tuesday of the month, 7:30 p.m., at the Library)

_____ Environmental Policy Advisory Committee (meeting dates and times to be determined)

ATTENDANCE AT MEETINGS

Will other commitments interfere with your attendance at scheduled meetings? ____ yes ____ no

RELEVANT ACTIVITIES, EXPERIENCE, INTERESTS, SKILLS, ETC.

Please list activities, specialized skills, knowledge, or experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest:

COMMUNITY SERVICE EXPERIENCE

Please list current and previous community service activities, interests, etc. For each activity, indicate the years served and positions held:

REASONS FOR VOLUNTEERING

Please submit a one-page essay explaining why you would like to serve The City of Lake Forest and what benefits you and the City will derive from your experience serving on the board or commission.

CONFLICT OF INTEREST

Do you have any interest in or participate in any professional or personal activity that could lead to, or be perceived as, a conflict of interest if you become a candidate or appointee? ___ yes ___ no

If yes, please explain:

REFERENCES (at least one teacher and one personal)

SIGNATURE _____ **DATE** _____